

PROCEEDINGS OF THE LAFAYETTE AIRPORT COMMISSION MEETING OF THE LAFAYETTE REGIONAL AIRPORT OF LAFAYETTE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF MAY 8, 2019 HELD AT 200 TERMINAL DRIVE, LAFAYETTE, LA.

ATTENDANCE

COMMISSION: Paul Segura (Chairman), Paul A. Guilbeau, Sr. (Secretary/Treasurer), John Hebert, Bryan Tabor, Lynn Guidry

ABSENT: Valerie Garrett, Coy Watson

ADMINISTRATIVE STAFF: Daniel Elsea (Deputy Director), Stephen Oats (Legal Counsel), Rene Cotton (Properties Administrator), Mary Green (Finance Comptroller), Catina Theriot (Secretary).

GENERAL AUDIENCE: Tim Murray (CBRE|Heery), Shelby Stach (CBRE|Heery), Frank Malagarie, Chris Groh (CBRE|Heery/Kutchins & Groh), Keith Broussard (KCB Capital Mgmt), Michael Mondragon (RS&H), Mark Stielper (MBSB), Robert Callahan (Sides and Associates), Paula Serrett (CBRE|Heery), art Marulla (LPSO), Gary Broussard (Home Bank), Danny Diez (CBRE|Heery), Adam Thibodeaux (DSA), Travis Priour (Lemoine-Manhattan), Clayton Jenkins (Lemoine-Manhattan), Joshua Cain (Siema Construction).

I. CALL TO ORDER: (5 : 30 : 00)

II. PLEDGE OF ALLEGIANCE- Led by Chairman Segura

III. INTRODUCTION/ROLL CALL

IV. APPROVAL of the Minutes of the Regular LAC Commission Meeting of April 10, 2019.

RESOLUTION - 2019-5-R1-01 Approval of the Regular LAC Commission Meeting of April 10, 2019:

MOTION: Commissioner Tabor moved the Lafayette Airport Commission accept minutes of the Regular LAC Commission Meeting of April 10, 2019. Commissioner Guidry seconded this motion and the vote was as follows:

AYES: Guilbeau, Hebert, Tabor, Guidry

NAYS: None

ABSENT: Garrett, Watson

MOTION CARRIES

V. EXECUTIVE DIRECTOR'S REPORT:

1. Recognition of LAC Staff and Commissioner's May Birthdays
Aline Nelson – Accounting Clerk 5/5
Captain Credeur – ARFF – 5/12
Chad Brown – Maintenance Worker – 5/18
Derrick Self – TSA Manager – 5/21/19
Ashley Simon – Environmental Compliance Officer – 5/23
Keith Theriot – Maintenance Worker – 5/23
Catina Theriot – Secretary – 5/31
Deputy Director Elsea also mentioned Mr. Danny Diez, CBRE|Heery also had a birthday in the month of May.
2. 1st Quarter Safety Meeting – *Deputy Director Elsea stated the safety meeting was held on April 26, 2019 at the Maintenance Facility. The training was focused on hands on CPR. Deputy Director Elsea*

stated it was a good turn out and there will be another safety meeting at the end of the summer and again in the Fall.

3. Iberia Bank – *Deputy Director Elsea stated the bank has released the ability for those participation in the Avigation Easement to sign on through their mortgage and accept the terms of the agreements.*
4. Automatic Renewals:
 - Terminix – Termite Program – 114 Borman Drive (Hangar 7) (06/01/19 – 06/30/20) Annual cost: \$324.00
 - Sugarland Exterminating Co. – Termite Program – 103 POW/MIA Street Maintenance Shop B (06/24/19 -06/23/20) Annual cost: \$200.00
 - Department of the Navy – LAC is in receipt of the Department of the Navy’s automatic renewal letter for government lease NOY(R)-417738 for the one-year extension 07/01/19 – 06/30/20. Renewals are not to exceed 2038.
5. Financials – *Deputy Director Elsea stated the March financials were in the Commissioners’ packets and there were no questions or comments.*
6. Fly Lafayette/Passenger Statistics/Sides & Associates Report - *Mr. Callahan stated in April there were 45,845 passengers. Load factors were high for the month: Delta 88.5%, United 83.2%, American had 72%, and Frontier had 59.3%. The Fly Lafayette Club currently has 10,701 members with 14 winners out of 398 entries. A list of winners is in the Commissioners’ packets.*

Chairman Segura stated on Friday, May 3, 2019, the Vice-President of the United States Mike Pence landed in Lafayette, LA to visit the leaders of the burned churches in Opelousas, LA. Chairman Segura stated the Vice-President landed at the Lafayette Regional Airport and greeted people that were in attendance from the public, the Commission, federal employees, Governor, Lieutenant Governor, Attorney General, and several Congressman. Chairman Segura stated this was a big event for the airport and the airport was glad to have him visit.

VI. Scheduled Business - Discussion Items

VII. Scheduled Business – Consensus Items

1. Lafayette Coca-Cola Bottling – Contract Renewal – Approval
2. Oakwell’s Commuter Rail – Acadiana Tap House – 2nd Option Renewal – Approval
3. CBRE|Heery – Task Order #25 – LEP Plan – Ratification – Approval
4. Lemoine-Manhattan JV – Change Order #04 (Project 2) – Approval
5. HomeBank ATM Agreement – 1st Option Term – Approval
6. HomeBank – Fiscal Agent – 1st Option Term – Approval
7. Taxiway Foxtrot – Siema Construction – Change Order #4 – Approval Commissioner Guilbeau asked if the change in the FAA specification regulation was a real difference between what is current. Mr. Adam Thibodeaux, Domingue Szabo, mentioned the work that was completed failed concrete paving and the change is for allowance within the percentages of specifications for contractor’s adherence to constructability tolerances for concrete placement and relative acceptability criteria.
8. Quick Turn Around (QTA) – Southern Constructors – Change Order #1 – Ratification - Approval

RESOLUTION - #2019-5-R1-02 – Scheduled Business - Consensus Item(s)

MOTION: Commissioner Guilbeau moved to accept Consensus Items 1 through 8. The motion was seconded by Commissioner Tabor and the vote was as follows:

AYES: Guilbeau, Guidry, Hebert, Tabor

NAYS: None

ABSENT: Garrett, Watson

MOTION CARRIES

VIII. Reports

1. DBE Program Report –Mrs. Cotton, DBELO, reported the airport continues to work with consultants on the response to the FAA on the 2019-2021 Goals submitted in August. Mrs. Cotton stated there were no updates on the ACDBE Program. Mrs. Cotton stated with the SBE Program the airport was putting together information to build out the airport’s webpage. Mrs. Cotton stated with the Title VI Program, the airport requested and received an extension to have the airport’s program turned in by July 1,2019. Mrs. Cotton stated as new projects are coming on board with the new terminal the airport is working to stay in compliance reviewing all the documentation that goes along with those projects.
2. Terminal Program Report –Mr. Danny Diez, CBRE|Heery gave a presentation on the terminal program. Mr. Chris Groh, Kutchins & Groh/CBRE|Heery, gave the presentation on the terminal funding. Mr. Groh stated the airport is managing its grants and is hoping to receive funds later this year maybe in August. Mr. Groh stated there was a request for additional funding and hopefully the airport will hear back at the end of the session. Mr. Groh stated the EDA grant was funded and the TSA application was not funded this year. Commissioner Guilbeau asked about the funding received and the airport does have \$10 million “in the bucket”. Mr. Diez gave an update on the work completed on the airport property. The Enabling Demolition is complete. Mr. Diez gave an update on the QTA and stated the NTP was on April 15, 2019 and will be completed in the first quarter of 2020. Mr. Diez went over a breakdown of the program packages on what’s been started and completed and what is currently going on. Mr. Diez stated the construction of the structural steel will start in July 2019 as the materials get ordered. Mr. Diez stated package 3 the contractor is reviewing the bids and putting together packaging that will come to the Commission for approval in June 2019. Mr. Diez went over several pictures from the projects that have been completed and those that are ongoing. The RTR facility internal areas are almost complete. Terminal foundations with underground utilities and beams are ongoing. Enabling Parking is trying to get finalized with Phase 3A and CBRE|Heery is working with the design team on finding a resolution. Commissioner Guilbeau asked why is it taking so long to complete the Enabling Parking. Mr. Diez stated there are a couple of areas that the soil is unstable around some of the manholes. Mr. Diez stated they are trying to finalize the corrective measures. Commissioner Guilbeau stated the airport needs to get the parking area open and Mr. Diez stated that is understood.
3. LFT Airport Monthly Fiscal Review (April) — Report available on airport website www.lftairport.com. Executive Director Picou stated Fiscal Review is in the Commissioners’ packets for their review.

IX. Other Business: None

X. Adjourn (5:47:00)

RESOLUTION - #2019-5-R1-03 – Adjourn

MOTION: Commissioner Guilbeau made a motion to Adjourn. The motion was seconded by Commissioner Guidry and the vote was as follows:

AYES: Guilbeau, Hebert, Tabor, Guidry

NAYS: None

ABSENT: Garrett, Watson

MOTION CARRIES

A recorded copy of the Minutes of the Regular Meeting can be obtained by contacting the Lafayette Airport Commission, 222 Jet Ranger X Drive, Lafayette, LA 70508. 337.266.4401.